

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 4 October 2017



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Peter Topping
Councillor Nick Wright
Councillor Francis Burkitt
Councillor Simon Edwards
Councillor Sue Ellington
Councillor Lynda Harford
Councillor Mark Howell
Councillor Robert Turner
Councillor Tim Wotherspoon

Leader of the Council
Deputy Leader and Business and Customer Services
Greater Cambridge Partnership
Finance and Staffing
Health and Wellbeing
Housing
Environmental Services
Planning
Strategic Planning and Infrastructure

Key and non-key decisions expected to be made from 4 October 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Foxton Conservation Area proposed extension and management plan for consultation</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>07 November 2017</p>		<p>Planning Portfolio Holder</p> <p>Rachel Cleminson, Conservation and Consultancy Officer (Urban Design)</p>	<p>Report (publication expected 30 October 2017)</p>
<p>Waterbeach New Town SPD</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>07 November 2017</p>		<p>Planning Portfolio Holder</p> <p>Katie Parry, Principal Planning Officer</p>	<p>Report (publication expected 30 October 2017)</p>
<p>Planning for the right homes in the right places: DCLG consultation response</p> <p>Non-Key</p>	<p>Planning Portfolio Holder</p>	<p>07 November 2017</p>		<p>Planning Portfolio Holder</p> <p>Caroline Hunt, Planning Policy Manager</p>	<p>Report (publication expected 30 October 2017)</p>
<p>Orchard Park Feasibility Study</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>16 November 2017</p> <p>23 November 2017</p>		<p>Planning Portfolio Holder</p> <p>David Ousby, Housing Development Officer</p>	<p>Report (publication expected 08 November 2017)</p> <p>Report (publication expected 15 November 2017)</p>

Key and non-key decisions expected to be made from 4 October 2017

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				(Growth)	2017)
Community Energy Fund Non-Key	Cabinet	16 November 2017		Finance and Staffing Portfolio Holder Kevin Ledger, Revenues and Benefits Support Officer	Report (publication expected 08 November 2017)
Community Assets Scheme: Compulsory Purchase of The Tree Non-Key	Cabinet Council	16 November 2017 23 November 2017		Cllr Nick Wright Kathryn Hawkes, Partnerships Officer	Report (publication expected 08 November 2017) Report (publication expected 15 November 2017)
Quarterly Position Statement on Finance, Performance and Risk Non-Key	Cabinet Cabinet	16 November 2017 08 February 2018		Finance and Staffing Portfolio Holder Suzy Brandes, Principal Accountant (General Fund & Projects), Richard May, Policy and Performance Manager	Report (publication expected 08 November 2017) Report (publication expected 31 January 2018)
Corporate Fraud	Cabinet	16 November 2017		Business and Customer	Report (publication

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Non-Key				Services Portfolio Holder Kathryn Hawkes, Partnerships Officer, Myles Bebbington, Head of Service - Environmental Services & Licensing	expected 08 November 2017)
Withdrawal of CIL charging schedule Non-Key	Cabinet	16 November 2017		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 08 November 2017)
Corporate Plan Priorities Non-Key	Cabinet Cabinet Council	16 November 2017 08 February 2018 22 February 2018		Business and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report (publication expected 08 November 2017) Report (publication expected 31 January 2018) Report (publication expected 14 February 2018)
Review of the Medium	Cabinet	16 November 2017		Finance and Staffing	Report (publication

Key and non-key decisions expected to be made from 4 October 2017

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Term Financial Strategy Non-Key				Portfolio Holder Housing Portfolio Holder Caroline Ryba, Head of Finance	expected 08 November 2017)
Mare Fen Bank Improvement Works Key	Cabinet	16 November 2017		Environmental Services Portfolio Holder Kelly Quigley, Communications Officer	Report (publication expected 08 November 2017)
Rural Settlements List 2017-18 Non-Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Treasury Management	Audit and Corporate	24 November 2017		Finance and Staffing	Report (publication

Key and non-key decisions expected to be made from 4 October 2017

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Annual Report Non-Key	Governance Committee			Portfolio Holder Caroline Ryba, Head of Finance	expected 16 November 2017)
Write Offs Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Annual Monitoring Report Non-Key	Planning Portfolio Holder	December 2017		Planning Portfolio Holder Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication date tba)
Localised Council Tax Support Scheme Non-Key	Finance and Staffing Portfolio Holder	16 January 2018		Finance and Staffing Portfolio Holder Dawn Graham, Benefits Manager	Report (publication expected 08 January 2018)
Medium Term Financial Strategy	Cabinet	08 February 2018		Finance and Staffing Portfolio Holder	Report (publication expected 31 January 2018)

Key and non-key decisions expected to be made from 4 October 2017

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Non-Key	Council	22 February 2018		Suzy Brandes, Principal Accountant (General Fund & Projects), Caroline Ryba, Head of Finance	Report (publication expected 14 February 2018)
Swavesey Byways Rate Non-Key	Council	22 February 2018		Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report (publication expected 14 February 2018)